

UNADOPTED

POLEGATE TOWN COUNCIL

Minutes of the Environment & Leisure Committee meeting held on Monday 14th November 2011 in the Council Chamber, 49 High Street, Polegate at 7.30 p.m.

Present: Cllrs J Harmer (Chair), J O'Riordan, Mrs C Berry, M Cunningham, R Martin, Mrs J Voyce, M Clewett, G Carter, T Voyce (ex officio) Mrs M piper (ex officio)

Not Present: Cllrs D Shing, G Gibbs

1 member of the public present

9974 Apologies for absence

Cllrs D Shing (work), G Gibbs (sick)

9975 Declarations of interest

None

9976 Opportunity for Public Comment

Standing orders suspended

A member of public spoke on regarding the budget for dog bins and litter bins in the stud farm area.

Standing orders reinstated

9977 Minutes of the meeting held on 12th September 2011

The minutes were agreed and signed as correct by the chair.

The chair updated the committee on matters in the minutes that had already had action taken. The football club had not yet set a date for the veterans meeting as one of the members had fallen ill. The sign for the recreation ground was awaiting more details from ESCC, as they had commented that to keep the cost to the agreed budget a new location may need to be found. The microwave and freezer had now been installed in the pavilion but not yet PAT tested as it was new equipment. The Jubilee Committee had Mr Spencer Kenward as the vice chair and Cllr J O'Riordan as the chair. The street lighting policy was being drafted. The clerk had been in regular contact with Mr Northcott following his holiday and had spoken to Highways regarding their second opinion and the speed at which the report could be checked. The two bus shelter moves now required a 28 day notice period of consultation (advised by Highways) as it differed to the benches and that was already in progress for the Hailsham road shelter and was awaiting further details about the location from Nathan Hancock before the consultation could take place for the Shepham Lane bus shelter. PCSO Hannah Parks had advised that she could not make progress on the event at the skate park until the weather improved in the New Year.

9978 Cophall Allotments

a) Request for larger sized shed.

<p>It was recommended that the tenant Mr Slidel would be permitted to erect a shed 7'6" x 6' on plot 18a. VOTE all in favour</p>

9979 Environment & Leisure Committee Budget 2012/13

Each item was discussed on its merits and the following recommendations made.

The Pavilion

**It was recommended that the
Council tax budget be set to £3500 VOTE All in favour
Electricity be set to £2900 VOTE All in favour
Water to be set to £945 VOTE All in favour
Sewage to be set to £500 VOTE 9 for 1 against
Maintenance to be set to £3000 VOTE All in favour
Fire Precautions to be set to £200 VOTE All in favour
Total Pavilion Budget £11045**

Town Centre & Community Safety

**It was recommended that the budget for
CCTV be set to £3000 VOTE All in favour
School Crossing Patrol £1000 and earmark what was left this year as a reserve
to cover the full £2100 required. VOTE All in favour.
PCSO funding to be set at Nil as there was no guarantee that the hours required
to carry out the tasks could be made available and there was no financial return
on ticketing for the Council. Nil VOTE All in favour
Total Town Centre & Community Safety £4000**

Recreation Grounds/Facilities

**It was recommended that the
General Maintenance to be set to £13,200 VOTE All in favour
Seat Provision to be set to Nil VOTE All in favour
Toilets Provision (Wannock Road) to be set to £6000 VOTE All in favour
Litterbins to be set to Nil VOTE All in favour
Lease Charges for Oakleaf to be set to £150 VOTE All in Favour
Hire fees were expected to be £1236 income
Dog Bins – it was recommended that two dog bins be allocated for Grand
Parade and Brookside, exact locations to be discussed at further meetings. The
budget to be set to £3950 VOTE 7 for 3 against
Playground equipment – It was recommended that the surplus for this year be
placed in an earmarked reserve and used for either play equipment of
improvements in the Brightling Road area. This would be discussed at further
meetings. The budget to be set to £3000 VOTE All in favour
Safety Inspections to be set to £250 VOTE All in favour
Skate Park to be set to £7000 VOTE All in favour
Brightling Road Lease charges (for the mini Railway) were expected to be £120
income.
Total Recreation/Facilities £32,194**

Highways

**It was recommended that the
Bus shelters to be set to Nil with £3000 from 2011/12 set as a reserve for use
VOTE All in favour
Street Signs to be set to Nil VOTE All in favour
Notice Boards to be set to Nil VOTE All in favour
Urban Grass cutting to be set to £15,000 VOTE All in favour
Seat Provision to be set to Nil VOTE All in favour
(The private seat that used to be in the railway waiting room and is now on private land
was discussed at this point).**

Flower Beds & Displays to be set to £5800 VOTE All in favour
Council Office Garden to be set to £630 VOTE All in favour
Town Focal enhancement to be set to Nil VOTE All in favour

Total Highways £21,430

Allotments

It was recommended that the budget for
Maintenance be set to £500 VOTE All in favour
Improvements to be set to £200 VOTE All in favour
Water Charges to be set to £525 VOTE All in favour
Rent of Land to be set to £100 VOTE All in favour
Allotment Fees are expected to generate an income of £965.

Total allotments £360

Street Lighting

It was recommended that the budget for
Energy Charges be set to £13,440 VOTE All in favour
Maintenance Charges to be set to £16,538 VOTE All in favour
New works/Improvements to be set to £15,000 VOTE All in favour
Xmas decorations to be set to £12,000 VOTE All in favour
Additional Decorations to be set to Nil VOTE All in favour

The clerk commented that she would be discussing in the New Year (Feb/March/April) New Xmas lighting contract for 2012 onwards with the festivities committee.

Total Street Lighting £56,978

Prizes & Prize Giving

It was recommended that the budget for
Best Allotments be set to £50 VOTE All in favour
Best Gardens to be set to £50 VOTE All in favour
Best Dressed House (Xmas) to be set to £20 VOTE All in favour
Best Dressed Shop (Xmas) to be set to £20 VOTE All in favour
Prize party to be set to £100 VOTE All in favour
Civic Award to be set to £250 VOTE All in favour
Mayors Fund Remembrance Wreath to be set to £50 VOTE All in favour

Total Prizes & Prize Giving £540

Polegate Partnership

It was recommended that the budget for
Administration be set to Nil VOTE All in favour
Replacing the flower beds be set to Nil VOTE All in favour
Flower Beds Income was expected to be £416
The flower beds were expected to finance themselves.

Total Polegate Partnership £416 income.

Youth worker Polegate Project

**It was recommended that the budget for
Expenditure be set to £9500 VOTE All in favour**

Income was expected to be Nil

Other youth activities to be set to Nil

**It was agreed that the active street games had not proved to be wholly
successful and would no longer be funded.**

Total Youth £ 9500

The retired

**It was recommended that the budget for the retired be set to £1000 VOTE All in
favour**

Total Environment & Leisure £ 135,631

The meeting closed at 8.59pm