

## UNADOPTED

### POLEGATE TOWN COUNCIL

Minutes of the Full Council meeting held on Monday 26<sup>th</sup> April 2010 in the Council Chamber, 49 High Street Polegate at 7.30 p.m.

Present: Cllr Mrs M Piper (Chair), M Cunningham, G Carter, T Wright, T Voyce, Mrs J Voyce, Mrs D Joy, J Harmer, Mrs C Berry, R Martin and Mrs J Bigsby

3 member of the public and 1 PCSO

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Cllr Rogers thanked Council for the card and gift that was sent to him, wishing him well after his fall recently. Everything is healing nicely.

#### **9162 Apologies for absence**

Cllr S Barber – Ill health,  
Cllr S Shing and A Watkins due to prior engagements.

#### **9163 Declarations of interest**

None

#### **9164 Minutes of the Council Meeting held on 22<sup>nd</sup> March 2010**

The minutes from the meeting held on 22<sup>nd</sup> March were signed as a true and Accurate record

#### **9165 Town Clerks Report including Health and Safety**

The Clerks report was circulated prior to the meeting and noted by members. The Clerk reported that the Town Map was now on the Council Chamber wall. The notice board at Stud Farm is now in place. The Clerk reminded Council about the reception for Polegate Twinning on May 13<sup>th</sup> in the Council Chamber. The Clerk would like to have a meeting with all the new chairs of committees. The Clerk reported that a training date has been arranged for Councillors on June 7<sup>th</sup> to receive the training in the Power of Well Being. Timings will be confirmed. All Councillors should attend this training. The Newsletter has now been distributed to all households with a flyer about the Town Assembly.

#### **9166 Notification of any items to be dealt with as urgent**

None.

#### **9167 Opportunity for Public Comment**

##### **Standing Orders Suspended**

One member of the public spoke regarding the safety at Wannock Road and the complaints procedure.

##### **Reinstate Standing Orders**

#### **9168 PCSO report**

A Report was circulated at the beginning of the meeting. PCSO A Beaden was in Attendance.

##### **Standing Orders Suspended**

Cllr Rogers thanked PCSO Parks for helping him when he fell. Cllr Mrs Piper Stated that the panel meeting for Polegate South was held and asked what Support was needed. PCSO Beaden stated that it was speeding in Wannock Road and anti-social behaviour and under age drinking in the Recreation Ground.

PCSO asked if the Council would be prepared to help in putting a SIDS machine in Wannock Road. Costs are not known at this time but this would be reported to Full Council.

### **Standing Orders Reinstated**

#### **9169 District/County Councillors' Reports**

A brief report from Cllr R Martin had been received and this was circulated at the meeting.

#### **9170 Adoption of minutes from Standing Committees**

General Purposes 15<sup>th</sup> March

**It was resolved that the minutes from General Purposes Committee 15<sup>th</sup> March are adopted.**

General Purposes 12<sup>th</sup> April – These would be held over until the next Full Council Meeting.

Planning Committee 22<sup>nd</sup> March

**It was resolved that the minutes from Planning Committee 20<sup>th</sup> March are adopted.**

Personnel Committee 20<sup>th</sup> April – These minutes are reserved to Confidential Business

Finance Committee 20<sup>th</sup> April - These minutes are reserved to Confidential Business.

#### **9171 Standing Order Review**

The details of the model standing orders have been circulated to members of Council. The Clerk thanked Cllr Mrs J Voyce and Cllr Mrs C Berry for their input in This document. The Clerk re-iterated standing order 23 from the model standing Orders which states

*"Unless authorised by a resolution, no individual councillor shall in the name or on Behalf of the Council, a committee or a sub-committee:*

- i) inspect any land and/or premises which the Council has a right or duty to inspect; or*
- ii) issue orders, instructions or directions.*

Standing Order 2c will be 7.30pm

Standing Order 9e will be removed and replaced with the resolution that was Made on 22<sup>nd</sup> March which states that the recordings will be kept for 3 months, Members of the public will be allowed to listen to the recordings but they will not Be able to gain copies.

Standing Order 1b would include Saturday

#### Standing Committees and Working Groups

The Clerk produced the structure of the Committees and Working Groups.

**It was resolved and voted by 10 in favour, 1 against (Cllr Mrs Berry - Complaints Panel only) 1 abstention (Cllr R Martin), that the structure for the Committees and Working Group**

#### **9172 Building Maintenance Update**

A report was circulated at the meeting. Cllr T Voyce stated that he would be speaking to the Clerk and the Maintenance Person regarding the proposed work that needs to be carried out on the lean to.

**It was resolved that the recommendations from the Buildings Working Group be**

carried out.

**9173 Councillors Question Time**

None

**9174 Youth**

A report had been presented to Council from Cllr Mrs J Bigsby. A discussion took place regarding the numbers at YZone where still very disappointing and as Polegate Town Council had only signed up to funding for 12 months this would have to be looked at nearer the end of the term.

**9175 Over 60's**

Nothing to report but Cllr Mrs J Bigsby stated that the information day run by Wealden District Council had been a success and a few Councillors had been in attendance.

**9176 Breakfast Meeting**

This was an idea from Cllr J Rogers as he had been to a few breakfast meetings Organised by local authorities and he suggested that it might be something that The Council could provide for businesses in Polegate. It could involve the Federation of Small Business. It was suggested that Cllr Rogers look at Newhaven as they appear to have been running this for a long time. It would be An informal gathering.

**It was resolved that this suggestion should be taken forward and the Council Chamber would be used as the first venue. Cllr Mrs J Bigsby and Cllr J Rogers would co-ordinate this event.**

**9177 Annual Town Assembly**

This will be held on Tuesday 18<sup>th</sup> May at 7.00pm at the Community Centre. Invitations have been sent and the office is waiting for responses. Every Household as received a flyer together with the newsletter this week. A Discussion took place regarding the advertising of the both the Annual Statutory Meeting and the Town Assembly.

**9178 Financial Report**

**a) Approval of accounts for payment**

The Accounts were approved.

**b) Monthly financial update**

The financial update was approved.

**9179 Correspondence for Information/Action**

ESCC – Exploring East Sussex

Highways Agency

ESCC – Network Rail

Adams and Remers – Conversion to Limited Liability Partnership

East Sussex Fire and Rescue Service "In Partnership" magazine

ESCC Safer Communities

Focus on East Sussex

**9180 Communications from the Town Mayor**

None

**9181 Proposed dates of next cycle of meetings**

Annual Statutory Meeting – 10<sup>th</sup> May 7.30pm

Annual Town Assembly – 18<sup>th</sup> May 7.00pm at Polegate Community Centre

Finance Meeting – 25<sup>th</sup> May 7.30pm

Environment and Leisure – 14<sup>th</sup> June 7.30pm

Full Council – June 28<sup>th</sup> 7.30pm

Dates for the remainder of the year was circulated to members.

**9182 Resolution to take business into confidential session**

**It was resolved that due to the confidential nature of the next business to be transacted the press and public be excluded from the rest of the meeting.**